**Request for Use of Perkins Funds Proposal**

Perkins V is a federal act that was established to improve career-technical education programs, integrate academic and career-technical instruction, serve special populations, and meet gender equity needs. Therefore, the use of Perkins V funds should be reserved for merging these broad goals with Northwest State institutional initiatives to strengthen, first, our career-tech programming and, ultimately, our local communities.

In order to continue to reach the partnering of these goals proposals must meet a minimum of pre-determined criteria before funding will be released for a particular project. Please complete all sections of this request form to be considered for full or partial funding approval.

**Purpose and Need of Project Q&A – 25 points**

1. State the objective of the activity for which you are requesting Perkins V funds. (5 points)
2. Review the attached document and indicate how the proposed activity meets the Perkins V Allowable Use of Funds. (5 points)
3. Indicate what issues will be addressed and what special population will benefit from the proposed activity. (5 points)
4. Review the attached list of current NSCC Perkins Performance Measures and denote which is satisfied by the proposed activity. (5 points)
5. Indicate how the proposed activity satisfies one or more of NSCC’s institutional goals. (5 points)

**Implementation Narrative – 25 points**

* Provide a detailed plan and timeframe for implementation. Include the name and contact information for a Project Manager who will be responsible for meeting activity goals and will maintain communication with the NSCC Grants Office.

**Outcomes and Evaluation Narrative – 25 points**

* What are the expected outcomes of the project and what criteria will be used to evaluate the success of the proposed activity?

**Project Budget Details – 25 points**

* Breakdown funding request as follows:

-Wage & Benefits (if a new position, one year commitments only)

-Materials/Supplies

-Puchased Services (contract work, equipment rental, consultant fees, - subscriptions/memberships)

-Professional Development (Registration, lodging, transportation)